

**Robert W Rowe Public Library District**  
**Regular Board Meeting via Zoom**  
**Date: February 11<sup>th</sup>, 2021**  
**Minutes Draft**

**Call to order:** By – Sue Larson Time – 7:03 pm

**Trustees present:** Lesley LaRock, MaryBeth O’Hara, Jennifer Shugrue, Catherine Wise, Pat Ribolzi, Ilana Larson

**Absent:** none **Guests:** Patti Smith

**Open Forum:** None

**Minutes from previous meeting:** Reviewed

**Financial Report:** Reviewed

There is a CD coming due

**Committee Reports:**

A. None - all committees on a stand still during COVID19

**Special Orders:**

A. Other - none

**Board Development:**

A. Chapters 10, 11, 12, & 13 “Serving our Public 4.0” – What are some ways to reach the kids – Chromebook, remind app, Jen will talk to schools. Patti would like to try to get the mobile app on for next year’s budget. Need a line item for marketing in the budget.

B. Other - none

**Unfinished Business:**

A. Other – Succession plan – RAILS will be doing a webinar on this, once we see that class, we will reevaluate.

**Old Business:**

A. Other - none

**New Business:**

A. Checklist from Chapters 10, 11, 12, & 13 Serving Our Public 4.0 – reviewed in Board Development

B. Proposal Fresh Air Equipment – This would be an opportunity to get clear air going through the library year-round.

C. Direct Deposit of Trust Interest Payments – This can be auto deposited into the library checking account. Make sure there is not a service charge for this.

D. Employee Vaccine – Other jobs have been advised to do the vaccine on a Friday or to plan to take a day off afterwards. This will not be a requirement.

E. Sub Librarian (Carla Enger as a sub on a needed basis) – As long as we have it in the budget, which we do, we are all in agreement

F. Silica / Wedron Sand Tax Assessment – We need confirmation on which parcels affect us and bring that to Newkirk so they can help us understand how much we would lose, and we will also reach out to Unit#2 superintendent to discuss working together on this.

G. Other – Pat moves to give 2 days of additional sick time per employee for this year, MaryBeth seconds, all in favor, motion passes.

**Library Director’s Report:** See report

**Adjournment:** Motion to adjourn at 8:05pm by Sue, seconded by Catherine, motion carried.

Respectfully submitted,

X

---

Lesley LaRock  
Secretary