

**Robert W Rowe Public Library District**  
**Regular Board Meeting held at: Robert W Rowe Library**  
**Date: May 9<sup>th</sup>, 2019**  
**Minutes Draft**

**Call to order:** By – Jennifer Shugrue Time – 7:06 pm

**Trustees present:** Catherine Wise, Sue Larson, Lesley LaRock, MaryBeth O’Hara, Lonnie “Ed” Dye, Ilana Larson

**Absent: Guests:**

**Open Forum:** none

**Minutes from previous meeting & Special meeting:** Reviewed

**Financial Report:** Reviewed

**Committee Reports:**

- A. Rental Property – no changes
- B. Strategic Plan Committee – last meeting had to get re-scheduled – there should be an update next month.
- C. Visionary Committee – Rich Fassig & Sue need direction on where we want them to go. They will hang on until Strategic Plan committee is further along.
- D. Policy Committee – Patti has given Jen some edits. They will schedule another meeting soon.

**Special Orders:**

- A. Budget – reviewed & discussed. Looking to review again with Patti soon. Thanks to Patti & MaryBeth for all their hard work.
- B. Development Fee with Village of Sheridan – reviewed
- C. Non-Resident Fee – MaryBeth O’Hara moves to calculate via non-resident tax bill method, Catherine Wise seconds, all in favor, motion passes.

**Board Development:**

- A. Trustee Troubles – unavailable tonight

**Unfinished Business:**

- A. Director’s Evaluation – reviewed & discussed.
- B. Other – none

**New Business:**

- A. Election of Officers - Catherine Wise moves to have all the current officers stay in the same position. Ilana Larson seconds, all in favor, motion passes for Jennifer Shugrue – President / Lesley LaRock – Secretary / MaryBeth O’Hara - Treasurer. Lesley LaRock moves to create a Vice President position, Jennifer Shugrue seconds, all in favor, motion passes. Jen Shugrue nominates Sue Larson as VP, Catherine Wise seconds, all in favor, motion passes – pending the bi-law revision & approval of the addition of a VP. Jen will revise the bi-laws & it will be voted on at the June meeting.
- B. Other – none

**Library Director’s Report:** No report this month

**Adjournment:** Motion to adjourn at 10:42pm by Sue Larson seconded by MaryBeth O’Hara motion carried.

Respectfully submitted,

X

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Lesley LaRock  
Secretary