

Robert W Rowe Public Library District
Regular Board Meeting held at: Robert W Rowe Library
Date: January 10th, 2019
Minutes Draft

Call to order: By – Jennifer Shugrue Time – 7:02 pm

Trustees present: Catherine Wise, Sue Larson, Lesley LaRock, MaryBeth O’Hara, Lonnie “Ed” Dye,

Absent: Ilana Larson **Guests:** Patti Smith, John Morrow

Open Forum: none

Minutes from previous meeting: Reviewed

Financial Report: Reviewed

Committee Reports:

- A. Rental Property – Jen & someone TBD from the village will go to the bank together to finalize this account
- B. Strategic Plan Committee – Lesley, MaryBeth, Jen, & Patti met Monday. We had some homework and wanted to listen to Mr. Chrastka to set up next steps. We will meet Monday, February 4th @ 5:30
- C. Visionary Committee – Sue & Rich Fassig plan to meet this month
- D. Policy Committee – Ed re-wrote the internet permission form for a standard policy form. He will send this out to the board to review the format. They will set up another meeting soon to keep the momentum on the policy revisions going

Board Development:

- A. Trustee Troubles 2 – reviewed the John Chrastka meeting. We all agree, he would keep us on task. We all need to decide if this free service, will be helpful for the future of the library and those we serve. It was decided to create some new labels for the popcorn bags that simply say, “What do you need?” Jen will set up an RWR Gmail email account for anyone to reply.

Unfinished Business:

- A. Wells Fargo update – Reviewed letter from attorney Richard Burton with John Morrow. Catherine Wise motions to accept the Release and Waiver of all Claims to Date regarding the Robert W Rowe Revocable Trust, MaryBeth O’Hara seconds, motion carries.
- B. Other – Live & Learn Grant – Patti worked some numbers & neither, the new handicap doors nor a high-end HVAC quote, would hit the grant minimum. She will pass for this year.

New Business:

- A. FOIA/OMA Officer – Debby Smith & Patti are still on record as the officers. Debby needs to come off & Patti needs someone as her backup. Sue graciously volunteered. Patti will send her the info needed to get this set up.
- B. Certificate of Status of Exempt Property – we received the Certificate of Status of Exempt Property. The taxpayers still own the library, so nothing has changed. Jen signed & Patti will turn in.
- C. Other – none

Visionary Short/Long Term Plan: See above

Library Director’s Report: See report

Adjournment: Motion to adjourn at 8:51 by MaryBeth O’Hara seconded by Sue Larson motion carried.

Respectfully submitted,

X

Lesley LaRock
Secretary